



2021 OUTDOOR Vendor Guidelines & Application

Location, Dates and Hours

1. The North Canton Farmers' Market will be held in the western parking lot of Price Park at **1000 West Maple St. ~ North Canton, OH 44720**. It will be open **every Wednesday**, from **May 5th** until **October 13th**. The hours of operation are **3:00-6:00pm**.
2. **Vendors may begin to set up, starting at 1:30pm**. NOTE: Market staff will not be onsite until that time.
3. All set up must be complete prior to the market start time.
4. **All vendors must stay until the market closes. Early booth breakdowns and departures are prohibited.**
5. **Open RAIN or SHINE, but not in inclement weather.** The market will not be cancelled in advance due to unfavorable forecasts (*unless a Tornado Warning*). However, should inclement weather occur in 44720 during market hours, it will close early out of respect for everyone's safety.

Rental Fees and Space Assignments

1. **Vendor fees are non-refundable.** Standard spots accommodate a 10x10 tent and average sized vehicle. Some flexible sized and electric access spots are available upon request. **Prior to the start of the market, payment in the amount of \$25 per market date can be paid via check or cash to Know Your Roots.** If paying in advance for all 24 dates, a discounted rate of \$20 per market date is available.
2. Vendors are responsible for being self-sustainable and providing their own tents, tables, chairs & displays.
3. The City of North Canton & Know Your Roots, reserve the right to place vendors in different locations from week to week to provide the best possible market diversity. **Guaranteed spots are reserved for Full Season Vendors.**
4. **Vendors must display a sign identifying their farm or business. An extra-large sign stating available products & prices is suggested for the ease of customers to read from 6+ feet away.**
5. Vendors must keep their display within their allotted space, unless prior permission is obtained. **Vendors are welcome to park their vehicles within their allotted space and/or across the street at the North Canton Civic Center.**

General Guidelines

1. Two (2) no call/no shows by a vendor will cause suspension from participating in the market for the remainder of the season. **No refunds will be given.**
2. **If unable to arrive by 2:45 pm, please do not plan to participate on that date.** No refunds available for late arrivals.
3. **Products must be grown/created within the state of Ohio**, unless with prior approval due to a local option not being available. All products not Ohio grown/created, must be labeled as such, and produced in the USA.

General Guidelines Continued

- 4.** Vendors are to set their own prices. **For customer ease, prices for all items are to be clearly marked.**
- 5.** No loud music, shouting at shoppers, pets, alcoholic beverages, firearms, or smoking on premises.
- 6.** It is the vendor's responsibility to obtain all government required licenses and permits, and pay any fees required by the state or local government. This includes the vendor's license for goods sold, for which a sales tax must be collected.
- 7. Scales must be accurate and are required to have Stark County inspection of weights and measures.** Contact Stark County Weights & Measures to ensure accuracy at 330-451-7356.
- 8.** Vendors must wear proper attire and keep their area clean and free of debris during the market and promptly remove all personal items and dispose of all trash at the conclusion of each market.
- 9. Vendors are encouraged to assist in promoting the North Canton Farmers' Market.** The market can be found on Facebook @NorthCantonFarmersMarket and Instagram #NorthCantonFarmersMarket
- 10.** Any dispute concerning products, rules, or regulations must be appealed in writing to Catherine Farina, the North Canton Deputy Director of Administration and Development. The Deputy Director has final say in settling any disputes presented. If need be, the Deputy Director has the discretion to ban vendors and/or guests from the market.
- 11.** The City of North Canton and/or Know Your Roots shall have the discretion to deny any application should it be determined to violate the "spirit of the market." The spirit of the market includes, but is not limited to, a spirit that fosters community and inclusivity, and showcases vendors and their products primarily. Divisive, discriminatory, hateful, or non-inclusive ideology and/or information shall automatically be deemed in violation.
- 12.** No vendors shall be involved in political campaigning of any kind and the distribution of information that is politically related shall be prohibited at the North Canton Farmers' Market.
- 13. Vendors will respect the integrity of the market, its customers, and each other, at all times.**
- 14. No bummers please :)**

COVID-19 Guidelines

- 1.** While it is required by the Governor of Ohio, **all vendors must wear a face mask/shield.**
- 2.** Vendors must sanitize their stands regularly, by cleaning tables, credit card terminals & cash boxes. Familiarize yourself with the **CDC Guidelines to clean & disinfect.**
- 3.** It is recommended that only materials that can be washed after each use be utilized for your display, such as tablecloths and display bins.
- 4. Vendors are required to sanitize their hands often and follow the CDC Recommendations for cleaning hands.** A bottle of sanitizer will be provided for all Full Season Vendors.
- 5. Vendors are encouraged to offer alternative sales outlets,** such as online/email & phone pre-orders to ensure quicker transactions.
- 6.** Vendors are encouraged to accept credit cards, Venmo, or PayPal and have 2 people to facilitate the speed of transactions.
- 7. No on-site food preparation or samples are permitted without Stark County Health Department approval.**
- 8.** Vendors that appear to be ill upon arrival to the market or become sick during market hours, will be asked to leave for the safety of all. Such are welcome to return 10 days after the symptoms first appear.
- 9.** Only new plastic bags and packaging are permitted for the sale of all goods. Vendors are asked not to touch customer's reusable bags.
- 10.** Vendors are responsible for ensuring that their table/display is set up within 6 feet from all neighboring vendors.

Eligible Products

- 1. Products sold at the market must be locally produced.** The City of North Canton has the right to monitor the products that are for sale by vendors and restrict the sale of items that do not meet the mission of the market. With pre-approval by the Market Manager, vendors may offer up to 20% of sellable products that are created by another vendor, as long as said product is labeled properly. **Farm vendors are subject to onsite farm visits to verify local growth of all produce.**
2. All products labeled organic must be certified by an accredited organization.
3. Bakery products and other “cottage foods” must meet all labeling requirements.
4. Eggs or food items requiring refrigeration must be in compliance with food storage regulations.
5. Flea market or second hand sellables are not permitted.
6. No live animals may be sold or given away at the market.

Compliance

1. Vendors must comply with all applicable local health department, Ohio Dept of Agriculture, USDA (614-728-6250) and other federal, state or local licenses which may include a food license from the Stark County Health Department (330-493-9904). **If so, a copy of the food license (if required) must be provided with your application.** State and local licenses (if required) must be displayed within the vendor’s space.
2. The North Canton Farmers’ Market is not responsible for the enforcement of USDA, ODOA or any other local regulations. **Each vendor is responsible for compliance with regulations for their sales.**
3. All vendors are independent entities and are responsible for compliance with local codes and paying all applicable taxes, federal, state and local. **Personal and product liability is the responsibility of the vendor.**
4. Vendors must comply with all laws, ordinances and regulations of the United States, State of Ohio, Stark County, and the City of North Canton.

Proof of Insurance

Vendors are required to provide proof of liability insurance to participate. Such can be provided in the form of commercial, vendor or homeowner liability policies. The City of North Canton and Know Your Roots are not responsible for any damage, loss, injury, theft, harm or altercation that may occur before, during and/or after the market. Liability of North Canton is strictly limited to its employees and maintenance of the park.

Market Contact

Jena Grosschmidt- Manager: (330) 209-0809 or KnowYourRootsOhio@gmail.com

Follow the market:

www.facebook.com/NorthCantonFarmersMarket/
www.instagram.com/northcantonfarmersmarket/
www.NCantonFarmersMarket.com



Business Name: _____

Owner's Name: _____

Mailing Address: _____

City & ZIP: _____

Business Phone: _____

Cell Phone: _____

Email: _____

Website: _____

Facebook Page: _____

Instagram Page: _____

Insurance Information

- My proof of liability insurance is included with my application.
- My insurance agent will email my proof of liability to **KnowYourRootsOhio@gmail.com**

My signed completion of this application, confirms that my products are made/created in Ohio.

If not made/create in Ohio, please describe:

I, with the intention of binding myself, my spouse, my heirs, my legal representatives and my assignees; voluntarily, knowingly and expressly release the City of North Canton, Stark County Ohio and Know Your Roots, LLC, or any member or employee thereof, from all claims, demands, actions, judgements and executions, that I now have or may have, or that anyone claiming through me may have or claim to have, against the City of North Canton, Stark County, Ohio and Know Your Roots, LLC, or any member or employee thereof, created by or arising from my participation in the farmers' market offered on property owned by the City of North Canton, Stark County, Ohio.

I have read, understand and intend to abide by the 2021 Outdoor Vendor Guidelines & Application for the North Canton Farmers' Market.

Print Name: _____

Signature & Date: _____

SUBMIT TO: Know Your Roots at 9690 Gans Ave NE ~ Canton, OH 44721

OR
KnowYourRootsOhio@gmail.com

You will receive an email from **KnowYourRootsOhio@gmail.com** within a week of receipt of your application to confirm status. Upon acceptance, payment due in advance to secure a guaranteed spot and "Full Season" discounted prices.

PRODUCTS

Choose all descriptions, that best describe your line of products.

- | | | | |
|--|--|--|--|
| <input type="checkbox"/> Antibiotic Free | <input type="checkbox"/> Cottage Food | <input type="checkbox"/> Pasture Raised | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Hormone Free | <input type="checkbox"/> Licensed Home Bakery | <input type="checkbox"/> Locally Sourced | <input type="checkbox"/> Non GMO |
| <input type="checkbox"/> Certified Organic | <input type="checkbox"/> Commercial Bakery | <input type="checkbox"/> All Natural | <input type="checkbox"/> Corn Finished |
| <input type="checkbox"/> Free Range | <input type="checkbox"/> Certified Naturally Grown | <input type="checkbox"/> Sustainable | <input type="checkbox"/> Grass Fed |

DATES

Check all dates, that you are interested in attending the market.

- | | | | | |
|-----------------------------------|------------------------------------|--------------------------------------|---|---|
| <input type="checkbox"/> May 5th | <input type="checkbox"/> June 9th | <input type="checkbox"/> July 14th | <input type="checkbox"/> August 18th | <input type="checkbox"/> September 22nd |
| <input type="checkbox"/> May 12th | <input type="checkbox"/> June 16th | <input type="checkbox"/> July 21st | <input type="checkbox"/> August 25th | <input type="checkbox"/> September 29th |
| <input type="checkbox"/> May 19th | <input type="checkbox"/> June 23rd | <input type="checkbox"/> July 28th | <input type="checkbox"/> September 1st | <input type="checkbox"/> October 6th |
| <input type="checkbox"/> May 26th | <input type="checkbox"/> June 30th | <input type="checkbox"/> August 4th | <input type="checkbox"/> September 8th | <input type="checkbox"/> October 13th |
| <input type="checkbox"/> June 2nd | <input type="checkbox"/> July 7th | <input type="checkbox"/> August 11th | <input type="checkbox"/> September 15th | |

SPOT

Help us provide you with the best available spot by sharing your ideal dimensions/layout of your display & product needs.

Do you require electrical access?

- YES
 NO
 IT WOULD BE NICE

FORMS OF PAYMENT ACCEPTED

Choose all that apply.

- | | | | |
|--|--------------------------------------|------------------------------------|---------------------------------------|
| <input type="checkbox"/> Cash | <input type="checkbox"/> Credit Card | <input type="checkbox"/> PayPal | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Check | <input type="checkbox"/> Venmo | <input type="checkbox"/> Apple Pay | <input type="checkbox"/> Zelle |
| <input type="checkbox"/> PreOrders Accepted Via: | | | |

Please confirm which products you intend to sell, during each month you wish to attend.

	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER
Root Vegetables						
Tomatoes						
Squash						
Cucumbers						
Peas / Beans						
Pumpkins/Gourds						
Asparagus						
Apples /Pears						
Stone Fruits						
Berries						

	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER
Frozen Fruit / Veggies						
Apple Cider						
Mushrooms						
Greens						
Fresh Herbs						
Dried Herbs						
Garlic						
Onion						
Melon						
Sweet Corn						
Eggs						
Chicken						
Lamb						
Pork						
Beef						
Cheese / Milk						
Raw Honey						
Honey Products						
Oil / Vinegar						
Coffee Beans						
Tea						
Fresh Cut Flowers						
Live Plants						
Nursery Stock						
Bread						
Cookies						
Cupcakes / Muffins						
Bagels						
Specialty Baked Goods						
Nuts & Nut Mixes						
Nut Butters						
Jelly & Jams						
Pasta						
Popcorn / Kettle Corn						
Candy / Chocolates						
Hand / Dish Soap						
Candles & Tarts						
Body Care Products						
Pet Treats / Products						
Home Decor						
Other: _____						