



2021 OUTDOOR Vendor Guidelines & Application

Location, Dates and Hours

1. The Canton Farmers' Market will be held on **Court Avenue & 4th Street NW**, near Centennial Plaza, located at **300 Market Ave N ~ Canton, OH 44702**. It will be open **every Saturday** (*except August 7th, due to the Grande Parade and September 4th due to the Black College Football Hall of Fame Festival*), from **June 12th** until **September 25th**. The hours of operation are **10am-1pm**.
2. **Vendors may begin to set up, starting at 8:30am**. NOTE: Market staff will not be onsite until that time.
3. All set up must be complete prior to the market start time.
4. **All vendors must stay until the market closes. Early booth breakdowns and departures are prohibited.**
5. **Open RAIN or SHINE, but not in inclement weather.** The market will not be cancelled in advance due to unfavorable forecasts (*unless a Tornado Warning*). However, should inclement weather occur in 44702 during market hours, it will close early out of respect for everyone's safety.

Rental Fees and Space Assignments

1. **\$25 vendor fees are non-refundable.** Standard spots accommodate a 10x10 tent. Some flexible sized and electric access spots are available upon request. **Payment in full due upon acceptance of application, paid via check or cash to Know Your Roots.**
2. Vendors are responsible for being self-sustainable and providing their own tents, weights, tables, chairs & displays.
3. The Market Managers/Coordinators, reserve the right to place vendors in different locations from week to week to provide the best possible market diversity. **Guaranteed spots are reserved for Full Season Vendors.**
4. **Vendors must display a sign identifying their farm or business. An extra-large sign stating available products & prices is suggested for the ease of customers to read from 6+ feet away.**
5. Vendors must keep their display within their allotted space, unless prior permission is obtained.
6. Limited spots are available with room for vehicles. All others are invited to park in the attached parking lot, after unloading.

General Guidelines

1. Two (2) no call/no shows by a vendor will cause suspension from participating in the market for the remainder of the season. **No refunds will be given.**
2. **If unable to arrive by 9:30am, please do not plan to participate on that date.** No refunds available for late arrivals.
3. **Products must be grown/created within the state of Ohio**, unless with prior approval due to a local option not being available. All products not Ohio grown/created, must be labeled as such, and produced in the USA.

General Guidelines Continued

- 4.** Vendors are to set their own prices. **For customer ease, prices for all items are to be clearly marked.**
- 5.** No loud music, shouting at shoppers, pets, alcoholic beverages, firearms or smoking on premises.
- 6.** It is the vendor's responsibility to obtain all government required licenses and permits, and pay any fees required by the state or local government. This includes the vendor's license for goods sold, for which a sales tax must be collected.
- 7. Scales must be accurate and are required to have Stark County inspection of weights and measures.** Contact Stark County Weights & Measure to ensure accuracy at 330-451-7356.
- 8.** Vendors must wear proper attire and keep their area clean and free of debris during the market and promptly remove all personal items and dispose of all trash at the conclusion of each market.
- 9. Vendors are encouraged to assist in promoting the Canton Farmers' Market.** The market can be found on Facebook @CantonOhioFarmersMarket and Instagram #CantonOhioFarmersMarket
- 10.** Any dispute concerning products, rules or regulations must be appealed in writing to Know Your Roots. Know Your Roots has final say in settling any disputes presented. Know Your Roots has the discretion to ban vendors and/or guests from the market.
- 11.** Know Your Roots has the discretion to deny any application should it be determined to violate the "spirit of the market." The spirit of the market includes, but is not limited to, a spirit that fosters community and inclusivity, and showcases vendors and their products primarily. Divisive, discriminatory, hateful, or non-inclusive ideology and/or information shall automatically be deemed in violation.
- 12.** No vendors shall be involved in political campaigning of any kind and the distribution of information that is politically related shall be prohibited at the Canton Farmers' Market.
- 13. Vendors will respect the integrity of the market, its customers and each other, at all times.**
- 14. No bummers please :)**

COVID-19 Guidelines

- 1.** While it is required by the Governor of Ohio, **all vendors must wear a face mask/shield.**
- 2.** Vendors must sanitize their stands regularly, by cleaning tables, credit card terminals & cash boxes. Familiarize yourself with the **CDC Guidelines to clean & disinfect.**
- 3.** It is recommended that only materials that can be washed after each use be utilized for your display, such as tablecloths and display bins.
- 4. Vendors are required to sanitize their hands often and follow the CDC Recommendations for cleaning hands.** A bottle of sanitizer will be provided for all Full Season Vendors.
- 5. Vendors are encouraged to offer alternative sales outlets,** such as online/email & phone pre-orders to ensure quicker transactions.
- 6.** Vendors are encouraged to accept credit cards, Venmo, Apple Pay, PayPal etc... and have 2 people to facilitate the speed of transactions.
- 7. No on-site food preparation or samples are permitted, without Stark County Health Department approval.**
- 8.** Vendors that appear to be ill upon arrival to the market or become sick during market hours, will be asked to leave for the safety of all. Such are welcome to return, 10 days after the symptoms first appear.
- 9.** Only new plastic bags and packaging are permitted for the sale of all goods. Vendors are asked not to touch custom's reusable bags.
- 10.** Vendors are responsible for ensuring that their table/display is set up within 6 feet from all neighboring vendors.

Eligible Products

- 1. Products sold at the market must be locally produced.** Know Your Roots has the right to monitor the products that are for sale by vendors and restrict the sale of items that do not meet the mission of the market. With pre-approval by the Market Manager, vendors may offer up to 20% of sellable products that are created by another vendor, as long as said product is labeled properly. **Farm vendors are subject to onsite farm visits to verify local growth of all produce.**
2. All products labeled organic, must be certified by an accredited organization.
- 3. Bakery products and other “cottage foods” must meet all labeling requirements.**
4. Eggs or food items requiring refrigeration must be in compliance with food storage regulations.
5. Flea market or second hand sellables are not permitted.
6. No live animals may be sold or given away at the market.

Compliance

1. Vendors must comply with all applicable local health department, Ohio Dept of Agriculture, USDA (614-728-6250) and other federal, state or local licenses which may include a food license from the Stark County Health Department (330-493-9904). **If so, a copy of the food license (if required) must be provided with your application.** State and local licenses (if required) must be displayed within the vendor's space.
2. The Canton Farmers' Market is not responsible for the enforcement of USDA, ODOA or any other local regulations. **Each vendor is responsible for compliance with regulations for their sales.**
3. All vendors are independent entities and are responsible for compliance with local codes and paying all applicable taxes, federal, state and local. **Personal and product liability is the responsibility of the vendor.**
4. Vendors must comply with all laws, ordinances and regulations of the United States, State of Ohio, Stark County and the City of Canton.

Proof of Insurance

Vendors are required to provide proof of liability insurance to participate. Such can be provided in the form of commercial, vendor or homeowner liability policies. Know Your Roots is not responsible for any damage, loss, injury, theft, harm or altercation that may occur before, during and/or after the market.

Market Contact

Jena Grossschmidt—Manager: (330) 209-0809 or KnowYourRootsOhio@gmail.com
Ryan Grossschmidt—Operations Manager: (330) 575-7290

Follow the market:

www.facebook.com/CantonOhioFarmersMarket/
www.instagram.com/cantonohiofarmersmarket/



Business Name: _____

Owner's Name: _____

Mailing Address: _____

City & ZIP: _____

Business Phone: _____

Cell Phone: _____

Email: _____

Website: _____

Facebook Page: _____

Instagram Page: _____

Insurance Information

☐ My proof of liability insurance is included with my application.

☐ My insurance agent will email my proof of liability to **KnowYourRootsOhio@gmail.com**

**My signed completion of this application, confirms that my products
are made/created in Ohio.**

If not made/create in Ohio, please describe:

I, with the intention of binding myself, my spouse, my heirs, my legal representatives and my assignees; voluntarily, knowingly and expressly release Know Your Roots, LLC, or any member or employee thereof, from all claims, demands, actions, judgements and executions, that I now have or may have, or that anyone claiming through me may have or claim to have, against Know Your Roots, LLC, or any member or employee thereof, created by or arising from my participation in the farmers' market.

**I have read, understand and intend to abide by the 2021 Outdoor Vendor Guidelines &
Application for the Canton Farmers' Market.**

Print Name: _____

Signature & Date: _____

SUBMIT TO: Know Your Roots at 9690 Gans Ave NE ~ Canton, OH 44721

KnowYourRootsOhio@gmail.com

You will receive an email from **KnowYourRootsOhio@gmail.com** within a week of receipt of your application to confirm status. Upon acceptance, payment due in advance to secure a guaranteed spot.

PRODUCTS

Choose all descriptions, that best describe your line of products.

- | | | | |
|--|--|--|--|
| <input type="checkbox"/> Antibiotic Free | <input type="checkbox"/> Cottage Food | <input type="checkbox"/> Pasture Raised | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Hormone Free | <input type="checkbox"/> Licensed Home Bakery | <input type="checkbox"/> Locally Sourced | <input type="checkbox"/> Non GMO |
| <input type="checkbox"/> Certified Organic | <input type="checkbox"/> Commercial Bakery | <input type="checkbox"/> All Natural | <input type="checkbox"/> Corn Finished |
| <input type="checkbox"/> Free Range | <input type="checkbox"/> Certified Naturally Grown | <input type="checkbox"/> Sustainable | <input type="checkbox"/> Grass Fed |

DATES

Check all dates, that you are interested in attending the market.

- | | | | | |
|------------------------------------|------------------------------------|--------------------------------------|--------------------------------------|---|
| <input type="checkbox"/> June 12th | <input type="checkbox"/> July 3rd | <input type="checkbox"/> July 24th | <input type="checkbox"/> August 21st | <input type="checkbox"/> September 11th |
| <input type="checkbox"/> June 19th | <input type="checkbox"/> July 10th | <input type="checkbox"/> July 31st | <input type="checkbox"/> August 28th | <input type="checkbox"/> September 18th |
| <input type="checkbox"/> June 26th | <input type="checkbox"/> July 17th | <input type="checkbox"/> August 14th | | <input type="checkbox"/> September 25th |

SPOT

Help us provide you with the best available spot by sharing your ideal dimensions/layout of your display & product needs.

Do you require your vehicle to be at your spot, in order to participate?

- ☐ YES
 ☐ NO
 ☐ IT WOULD BE NICE

Do you require electrical access?

- ☐ YES
 ☐ NO
 ☐ IT WOULD BE NICE

FORMS OF PAYMENT ACCEPTED

Choose all that apply.

- | | | | |
|--|--------------------------------------|------------------------------------|---------------------------------------|
| <input type="checkbox"/> Cash | <input type="checkbox"/> Credit Card | <input type="checkbox"/> PayPal | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Check | <input type="checkbox"/> Venmo | <input type="checkbox"/> Apple Pay | <input type="checkbox"/> Zelle |
| <input type="checkbox"/> PreOrders Accepted Via: | | | |

Please confirm which products you intend to sell, during each month you wish to attend.

	JUNE	JULY	AUGUST	SEPTEMBER
Root Vegetables				
Tomatoes				
Peppers				
Cucumbers / Squash				
Peas / Beans				
Pumpkins/Gourds				
Asparagus				
Apples /Pears				
Stone Fruits				
Berries				

	JUNE	JULY	AUGUST	SEPTEMBER
Frozen Fruit / Veggies				
Apple Cider				
Mushrooms				
Greens				
Fresh Herbs				
Dried Herbs				
Garlic				
Onion				
Melon				
Sweet Corn				
Eggs				
Chicken				
Lamb				
Pork				
Beef				
Cheese / Milk				
Raw Honey				
Honey Products				
Oil / Vinegar				
Coffee Beans				
Tea				
Fresh Cut Flowers				
Live Plants				
Nursery Stock				
Bread				
Cookies				
Cupcakes / Muffins				
Bagels				
Specialty Baked Goods				
Nuts & Nut Mixes				
Nut Butters				
Jelly & Jams				
Pasta				
Popcorn / Kettle Corn				
Candy / Chocolates				
Hand / Dish Soap				
Candles & Tarts				
Body Care Products				
Pet Treats / Products				
Home Decor				
Other:_____				